

**MINUTES**  
*of the*  
**SANTA BARBARA METROPOLITAN TRANSIT DISTRICT**  
**BOARD OF DIRECTORS**

**DATE:** March 18, 2003

**PLACE:** 550 Olive Street, Santa Barbara, CA 93101

**MEMBERS PRESENT:** Chair Rich Untermann, Directors John Britton, Lee Moldaver, Olivia Rodriguez, and General Manager Gary Gleason

**OTHERS PRESENT:** Browning Allen, Dan Secord (City of Santa Barbara), Joshua Molina (Santa Barbara News-Press), Mary Byrd (Air Pollution Control District), Dave Hill (E-Bus), Nick DiNapoli, Mark Thomsen, Brad Moyer, Barbra Nelson, Frank Reynoso and Tom Sheldon (MTD)

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**1. Call to Order**

Chair Untermann called the meeting to order at 8:30 am.

**2. Roll Call of the Board of Directors**

Chair Untermann noted that all directors were present.

**3. Report Regarding Posting of Agenda**

General Manager Gary Gleason reported that the agenda for this meeting was posted at the MTD administrative headquarters one week prior to the meeting and mailed to media of general circulation.

**4. Approval of Prior Minutes**

Director Rodriguez moved to waive the reading of and approve the minutes for the meeting of March 4, 2003. Director Moldaver seconded the motion, which passed unanimously.

**5. Cash Report**

Director Britton moved to adopt the cash report for the period of February 25, 2003 through March 18, 2003. Director Moldaver seconded the motion. After some discussion, the motion to approve the cash report was passed by a unanimous vote of the board.

**6. Public Comment**

Mary Byrd, Air Quality Information Specialist from the Air Pollution Control District (APCD), urged continued support for the Field Trip Shuttle Service serving the Santa Barbara Mission and other tourist sites.

Santa Barbara City Council Member, Dan Secord, Santa Barbara City Transportation Manager, Browning Allen, E-Bus Marketing, Dale Hill, and Santa Barbara News-Press Reporter Joshua Molina were all present to observe and participate.

**7. Procurement Manual Acceptance**

Director Britton reported that the Finance Committee had reviewed the update to the MTD Procurement Manual. Director Udd moved to accept the Procurement Manual and Director Rodriguez seconded the motion, which passed unanimously.

**8. Bus Purchase Project**

The General Manager updated the Board on the plans for purchasing 53 total buses. Mr. Gleason noted that MTD must receive Federal approval for the funding request. Mr. Gleason continued that the electric buses are currently projected to start delivery in December 2003. Manager of Planning, Mark Thomsen will be giving regular reports to Santa Barbara County Association of Governments (SBCAG).

**9. Resolution 03-4 Federal Transit Administration (FTA) Application**

Mr. Gleason reported that the process for receiving funds from the FTA is electronic. The General Manager noted that the FTA requires Board authorization to use the fund transfer system.

A motion to approve Resolution 03-4 was made by Director Udd, seconded by Director Britton, and passed unanimously.

**10. General Manager's Report**

Mr. Gleason introduced MTD new employees: Barbra Nelson, Office Manager; Nick DiNapoli, Designer; Frank Reynoso, Facilities Specialist; and Tom Sheldon, Network Administrator.

The General Manager reported about a new quasi-public climate registry by the State of California for selling non-emission miles, which could be beneficial for MTD.

**11. Other Business**

Director Rodriguez reported on the Property Committee's progress in meetings with the Santa Barbara County Housing Authority (SBCHA) team. Director Rodriguez noted that negotiations are focusing on the benefits of sale verses lease. Chair Untermann stated that the Calle Real Project will be added to the agenda of the next Board meeting.

Director Udd stated that MTD General Counsel, Doug Large, had provided him the final updates for the Conflict of Interest Code. Chair Untermann stated final approval of the updated code will be on the next meetings agenda.

**12. Adjournment**

Director Moldaver moved to adjourn and Director Rodriguez seconded the motion. The meeting was adjourned at 9:50 a.m.